



St Brendan's RC Primary School

In-Year Admission Policy

**Love life,
Love learning,
Achieve together in God's love.**

The Catholic Faith and the Teachings of the Roman Catholic Church have an essential role in school life and influence every aspect of the curriculum. We ask all parents applying for a place here to respect this ethos and its importance to the school community. This does not affect the right of parents who are not of the Faith of this school to apply for and be considered for a place at St Brendan's RC Primary School.

Our In-Year Admissions Policy

St Brendan's is a Roman Catholic Primary School under the trusteeship of the Diocese of Salford. It is maintained by Bolton Local Education Authority. As a Voluntary Aided School, the Governing Board is the Admissions Authority and is responsible for taking decisions on applications for admissions. The co-ordination of admissions arrangements is undertaken by the Local Authority.

It is possible to be admitted to school during an academic year if places are available in the requested year group. Parents can contact the school or the Local Authority Admissions Department (email - admissions@bolton.gov.uk) to enquire if there are any vacancies.

It is the duty of Governors to comply with regulations on class size limits at Key Stage 1. This means that normally the school cannot operate classes at the Foundation Stage and Keystage 1 of more than 30 children. The Governing Body may exceed Key Stage 1 and Reception Class Regulations for twins and multiple births where one of the children is the 30th child admitted and the other(s) beyond that limit.

Admission Criteria

Admissions to the school will be made by the Governing Board. All preferences listed on the Local Authority Preference Form will be considered on an equal basis with the following set of admissions criteria forming a priority order where there are more applications for admissions than the school has places available.

1. Baptised Roman Catholic Looked After Children (LAC), baptised Catholic previously Looked After Children (Post LAC) and baptised Catholic children adopted from state care outside of England (IAPLAC)
2. Baptised Roman Catholic children who will have a sibling attending the school at the time of admission and resident in the catchment area.
3. Baptised Roman Catholic children resident in the catchment area.
4. Baptised Roman Catholic children who will have a sibling attending the school at the time of admission but are resident outside the catchment area.
5. Baptised Roman Catholic children who are resident outside the catchment area.

6. Other Looked After Children (LAC), previously Looked After Children (Post LAC) and children adopted from state care outside of England (IAPLAC)
7. Other children with a sibling attending the school at the time of admission.
8. Other children.

Notes:

- a) The Governing Board is the admissions authority.
- b) In-Year applications, parents must complete a Bolton Council application form expressing an interest in attending this school.
- c) Parents will be informed by Bolton Council if a place can be offered. An offer of a place does not guarantee a place for brothers and sisters in subsequent years.
- d) A Looked After Child is a child who is (a) in the care of a Local Authority, or (b) being provided with accommodation by a Local Authority in the exercise of their Social Services functions (under section 22(1) of the Children Act 1989). A previously Looked After Child is one who immediately moved on from that status after becoming subject to an adoption or a child arrangement order. A child who is adopted from state care outside of England (IAPLAC) is given the same status as a current Looked After Child (LAC).
- e) For a child to be considered as a Catholic evidence of Baptism or reception into the Catholic Church is required. Written evidence of reception into the Catholic Church can be obtained by referring to the Register of Receptions or in some cases a sub-section of the Baptismal Registers of the Church in which the Rite of Reception took place.
- f) Parents should check carefully whether they are resident within the catchment area of the school.
- g) The catchment area for St Brendan's School is defined by the following boundaries: From the point where Blackburn with Darwen, Bury and Bolton District boundaries meet (near Ramsbottom Road), South along Bolton – Bury District boundary to and North West along Arthur Lane, Stitch-Mi-Lane, New Lane, Blair Lane, Thicketford Road to and North along Bradshaw Brook across Jumbles Reservoir to the Blackburn – Bolton District boundary and along that boundary to the point where it meets Bury boundary.
- h) It is the duty of governors to comply with regulations on class size limits at Key Stage One. The Governing Board may exceed the regulations for twins and children from multiple births where one of the children is the 30th child admitted.
- i) If in any category there are more applications than places available, priority will be given on the basis of straight line distance from home to school. This will be calculated using the LA computerised measuring system from the centre point of the child's address to the main entrance of the school. In the event of distances being the same for two or more applicants where this would be last place/s to be allocated, a random draw will be carried out in a public place.
- j) Where a child lives with parents with shared responsibility, each for part of a week, the child's "permanent place of residence" will be determined as the address of the parent who normally has responsibility for the majority of school days in a week.
- k) Sibling is defined as a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.
- l) If a place cannot be offered, parents will need to request for their child to be placed on an in-year waiting list. Should any places become available they will be allocated in accordance with the school's published admission criteria. After a waiting list end, please see dated below, if a parent wishes for their child to continue to be considered for a school place in the next school term, they will need to reapply for a place. Looked after children, previously looked after children and children who come under the Fair Access Protocol will take precedence over those on the waiting list.

For In-Year Admissions, waiting lists will be held for one term:

Term 1: 1 September to 31 December

Term 2: 1 January – 12 April

Term 3: 13 April – 31 August.

m) If an application for admission has been turned down by the Governing Body, parents can appeal to an Independent Appeals Panel. Parents must be allowed at least twenty school days from the date of notification that their application was unsuccessful to submit that appeal. Parents must give reasons for appealing in writing and the decision of the Appeals Panel is binding on all parties.

n) Parents have the right to send their child part time or defer their start date until later in the school year, when their child reaches statutory school age. If the child is summer born, parents can request that they are admitted into a lower school year. For more information please see the current local authority policy: <https://www.bolton.gov.uk/admissions/primary-school-places-1/6>

o) The Governing Board reserve the right to withdraw the offer of a school place where false evidence is received in relation to baptism, sibling connections or place of residence.

Visit <https://www.bolton.gov.uk/admissions/primary-school-places-1/6> for information when applying for places St Brendan's RC Primary

School Admission Appeals

For information regarding Appeals please visit

<https://www.bolton.gov.uk/admissions/school-admission-appeals>

Document history

Date	Amendments
September 2016	Original Document
July	Documents Reviewed each year
November 2019	Updated how distance from home to school will be calculate – to take affect from Sep 2020 admissions
July 2021	Updated as per amendments to the School Admission Code 2021 regarding admissions priority for children adopted from state care outside of England
Reviewed Yearly	To next be reviewed September each year
March 2024	Updated in line with Bolton Councils policy for school admissions – To take affect from September 2025 admissions