



In Year Admission Policy

It is possible to be admitted to school during an academic year if places are available in the requested year group. The LA organises all in year admissions. Parents can contact the school or Pupil and Student Services (01204 332143) to enquire if there are any vacancies.

It is the duty of governors to comply with regulations on class size limits at Keystage 1. This means that normally the school cannot operate classes at the Foundation Stage and Keystage 1 of more than 30 children. The Governing Body may exceed Keystage 1 and Reception Class Regulations for twins and multiple births where one of the children is the 30th child admitted and the other(s) beyond that limit.

If there are places available but we receive more applicants than places then the published admissions criteria will be applied.

Admission Criteria

Admission to the school will be made by the Governing Body. All preferences listed on the Local Authority Preference Form will be considered on an equal basis with the following set of ADMISSIONS CRITERIA forming a priority where there are more applications for admissions than the school has places available.

1 Baptised Roman Catholic Looked After Children and previously Looked After Children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).

2 Baptised Roman Catholic children who will have a sibling attending the school at the time of admission and resident in the parish of St Brendan's.

3 Baptised Roman Catholic children resident in the parish of St Brendan's.

4 Baptised Roman Catholic children who will have a sibling attending the school at the time of admission and are resident in another parish.

5 Baptised Roman Catholic children who are resident in another parish.

6 Other Looked After Children and previously Looked After Children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).

7 Other children with exceptional physical, social, medical or psychological needs where these needs can only be met at this school.

8 Other children with a sibling attending the school at the time of admission.

9 Other children

NOTES

- a) All applicants will be considered at the same time and after the closing date for admissions.
- b) A Looked After Child is a child who is (a) in the care of a Local Authority, or (b) being provided with accommodation by a Local Authority in the exercise of their Social Services functions under section 22(1) of the Children Act 1989. A previously Looked After Child is one who immediately moved on from that status after becoming subject to an adoption, residence or special guardianship order
- c) For a child to be considered as a Catholic evidence of a Catholic Baptism or reception into the Catholic Church will be required.
- d) Parents should check carefully whether they are resident within the parish boundaries of St Brendan's
- e) If in any category there are more applications than places available, priority will be given on the basis of proximity to school. This will be calculated (by the shortest walking route) using the LA computerised measuring system from the front door of the child's address (including flats) to the main entrance of the school. In the event of distances being the same for two or more applicants where this would be last place/s to be allocated, a random lottery will be carried out in a public place.
- f) Where a child lives with parents with shared responsibility, each for part of a week, the child's "permanent place of residence" will be determined as the address of the parent who normally has responsibility for the majority of school days in a week.
- g) Sibling is defined as a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.
- h) Professional supporting evidence from eg a doctor, psychologist, social worker, is essential if admission is to be made under the criterion for special medical or social needs, and such evidence must set out the particular reasons why this school is the most suitable school for those difficulties.
- i) The Governing Body may exceed KS1 Class Size Regulations for twins, siblings in the same year group and children from multiple births where one of the children is the 30th child admitted.
- j) If an application for admission has been turned down by the Governing Body, parents can appeal to an Independent Appeals Panel. Parents must be allowed at least twenty school days from the date of notification that their application was unsuccessful to submit that appeal. Parents must give reasons for appealing in writing and the decision of the Appeals Panel is binding on all parties.
- k) The Governing Body reserve the right to withdraw the offer of a school place where false evidence is received in relation to baptism, sibling connections or place of residence.

Appeals should be addressed to
The Secretary Appeals Panel
Roman Catholic Schools
Bolton Council
Civic Centre
Bolton BL1 1RU

Document history

Date	Amendments
September 2016	Original Document